



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**\*\*REVISED 11-12-2018**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** November 7, 2018

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of November 12, 2018

<b>Monday November 12, 2018</b>	UW Extension Education Committee  Drainage Board  Glacial Heritage Area (GHA)	8:30 a.m.  9:30 a.m.  2:00 p.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson  The Crave Bros. Farmstead Cheese W11555 Torpy Rd, Waterloo
<b>Tuesday November 13, 2018</b>	Board of Canvassers Canvass votes cast at the November 6, 2018 General Election  <b>*Human Services Board (Agenda Revised)</b>  <b>**County Board (Agenda Revised)</b>	8:30 a.m.  <b>8:30 a.m.</b>  <b>7:00 p.m.</b>	Jefferson County Courthouse 311 S. Center Ave, Rm 109, Jefferson  <b>Workforce Development</b> <b>874 Collins Rd, Rm 103, Jefferson</b>  <b>Jefferson County Courthouse</b> <b>311 S. Center Ave, Rm 205, Jefferson</b>
<b>Wednesday November 14, 2018</b>	Board of Canvassers Reconvene if necessary	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 109, Jefferson
<b>Thursday November 15, 2018</b>	<b>**HOME Consortium Board (Agenda Added)</b>  Planning and Zoning Committee – Public Hearing	9:00 a.m.  7:00 p.m.	<b>Waukesha County Administration Building</b> <b>515 W. Moreland Blvd, Rm 355/59</b> <b>Waukesha</b>  Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday November 16, 2018</b>	No Scheduled County Meetings		
<b>Saturday November 17, 2018</b>	<b>**Lake Ripley Management District (Agenda Added)</b>	9:30 a.m.	<b>Oakland Town Hall</b> <b>N4450 CTH A, Cambridge</b>
<b>Sunday November 18, 2018</b>	No Scheduled County Meetings		



**University Extension Education Committee Agenda  
Jefferson County  
864 Collins Road, Room 12  
Jefferson WI 53549**

**DATE:** Monday, November 12, 2018  
**TIME:** 8:30 a.m.

**Committee Members:** Dan Herbst, Mike Kelly, John Kannard, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from October 11, 2018
7. Communications
8. Introduction of Kara Loyd, 4-H Coordinator – Chrissy Wen
9. Discussion and possible action on shared Community Extension Educator
10. Review of 2018 Departmental Budget
11. Update on Jefferson County Farm Technology Days (July 2019)
12. Discussion of Monthly Educator Reports – LaVern Georgson, Kara Loyd
13. Discussion and possible action on future meeting schedule and agenda items
14. Adjourn

**Next Scheduled Meetings:**

Regularly scheduled meetings are at the UW-Extension Office in Room 12 on the 2<sup>nd</sup> Monday of the month at 8:30 a.m. Next meetings are scheduled for: December 10.

**A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

***“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.***

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD  
Jefferson County Courthouse  
311 S. Center Avenue, Rm 203  
Jefferson, WI 53549  
November 12, 2018  
9:30 a.m.

1. Call to order and review minutes
2. Drain 36 – Review offer from DOT – Attorney Phillips
3. Drain 44 – Update on contractor’s progress
4. Drain 16 – Inspection results of new culvert
5. Drain 2 – Progress of assessment
6. Drain 15 – Progress of paid cost list associated with Britzke Bridge
7. Drain 44 – Progress of homeowner association meeting
8. Drain 20 – Status of landowner assessment from Attorney Griggs – note when contractor to begin
9. Status of DATCP Dissolution Meeting
  - a. Comments on October 9, 2018 hearing
  - b. Circuit Court hearing November 7, 2018
  - c. Review email from Chris Clayton DATCP- District 24
  - d. Status of research i.e. landowners, Stoner and Buske
  - e. What is the position of Drain Board at this point in time
10. Drain Board Association Annual Meeting and Annual Report of Farm Drain Board
11. Old Business (items not indicated on Agenda)
12. Pay bills
13. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

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**Glacial Heritage Area (GHA)  
Implementation Team Meeting**

**Monday, November 12, 2018 @ 2:00 p.m.**

**Location: The Crave Bros. Farmstead Cheese  
W11555 Torpy Road  
Waterloo, WI 53594**

1. Welcome
2. Approval of Minutes – August 23, 2018
3. GHA Concepts
4. Practicing the Plan
  - A. Cappie's Landing
  - B. Joint City-County Park
  - C. Interurban Project
  - D. Garman Nature Preserve Development
  - E. Korth Park & Korth Lane
5. Plan Marketing
  - A. Outdoor Recreation
  - B. Small Town Living
  - C. Economic Development
  - D. Quality of Life
  - E. Community Wellness
6. Moving Forward
7. Next Meeting Date
8. Tour – Crave Farm
9. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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**Human Services Board Agenda - Jefferson County**  
**Jefferson County Workforce Development Center, 874 Collins Road, Room 103**  
**Jefferson, WI 53549**  
**\*\*REVISED 11/8/18\*\***

**Date: Tuesday, November 13, 2018 Time: 8:30 a.m.**

**Committee Members:**

**Mode, Jim (Chair)**  
**Jones, Dick (Vice Chair)**  
**Kutz, Russell**  
**Tietz, Augie**

**McKenzie, John (Secretary)**  
**Crouse, Cynthia**  
**Schultz, Jim**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the November 13, 2018 Agenda**
- 5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of October 9, 2018 Board Minutes**
- 7. Communications**
- 8. Review of the September, 2018 Financial Statement**
- 9. Discuss and Approve October, 2018 Vouchers**
- 10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 11. Discussion and Possible Action on Entering into New Professional Service Contracts (Respite Care, Child Alternate Care, Foster Care and Personal Care & Supportive Home Care)**
- 12. \*Discussion and Possible Action on Authorizing execution of state human services 2019 contracts, consortium agreements and professional/care provider contracts**
- 13. \*Presentation at 9:00 a.m. on Every Child Thrives and TalkReadPlay from Tina Crave, CEO Greater Watertown Health Foundation and Tarasa Lawn, Greater Watertown Health Foundation**
- 14. Discussion and Possible Action on PADA 2018 Invoices**
- 15. Discuss upcoming Wisconsin Counties Human Services Association Conference**
- 16. Director's Report**
- 17. Adjourn**

**Next Scheduled Meetings:**

Tuesday, December 11, 2018 at 8:30 a.m.  
Tuesday, January 8, 2019 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**  
**JEFFERSON COUNTY BOARD MEETING**  
**TUESDAY      \*NOVEMBER 13, 2018      7:00 p.m.**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549  
**\*REVISED 11-12-2018**

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF THE MINUTES FROM OCTOBER 9, 2018**
7. **COMMUNICATIONS**
  - a. **\*Zoning Committee – Notice of Public Hearing, November 15, 2018**
8. **PUBLIC COMMENT**  
**COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
9. **SPECIAL ORDER OF BUSINESS**
  - a. Amend Recommended 2019 County Budget (w/possible addenda)
  - b. Resolution – Establishing countywide levy and fees (Addendum)
  - c. Resolution – Establishing non-countywide levies for health and library services (Addendum)
10. **EXECUTIVE COMMITTEE**
  - a. Ordinance – Approving Broadband Network Projects
11. **HIGHWAY COMMITTEE**
  - a. Resolution – Purchasing Salt Brine Blending Equipment and additional salt brine storage for the Lake Mills, Concord and City of Jefferson Highway Satellite shops
12. **HUMAN SERVICES BOARD**
  - a. Resolution – Authorizing state human services contracts, consortium agreements and professional service/care provider contracts
13. **PARKS COMMITTEE**
  - a. Resolution – Approving County Conservation Aids Grant Application
14. **PLANNING AND ZONING COMMITTEE**
  - a. Ordinance – Amend Zoning Ordinance
  - b. Resolution – Accept Proposal for County Comprehensive Plan and Agricultural Preservation and Land Use Plan
  - c. Report – Approval of Petitions
15. **UW EXTENSION EDUCATION COMMITTEE**
  - a. **\*Resolution – Entering into an Intergovernmental Cooperation Agreement with Waukesha County for services of a UW-Extension Community Extension Educator**
16. **PUBLIC COMMENT** (General)
17. **APPOINTMENTS BY HUMAN SERVICES BOARD**
  - a. Barbara Schmitt, Johnson Creek, WI, to the Nutrition Project Council for a three-year term ending November 13, 2021
  - b. Nancy Boos, Fort Atkinson, WI, to the Nutrition Project Council for a three-year term ending November 13, 2021

18. **SPECIAL ORDER OF BUSINESS**

- a. Presentation on future development of vacant county owned land located at Collins Road and Highway 26 in Jefferson.

19. **ANNOUNCEMENTS**

20. **ADJOURN**

**NEXT COUNTY BOARD MEETING  
December 11, 2018 – 7:00 P.M. – RM 205**



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 420  
Madison, WI 53703  
1888.318.4486 (toll-free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

The HOME Consortium  
Board of Directors Meeting  
Thursday, November 15, 2018  
Waukesha County Administrative Building  
515 W. Moreland Blvd. Rm 355/59  
Waukesha, WI 53188  
@ 9:00 A.M.

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the October 18, 2018 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. Housing Action Coalition – Update and Request for 2019 Administration Funds
7. Bear Development – Application for City of Waukesha Development
8. LSS – Application for Candise Street Lofts in Jefferson
9. Commonwealth Development - Application for City of Muskego
10. 2019 Annual Action Plan
11. Adjournment

### **All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.



**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker and Blane Poulson*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, November 15, 2018

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, November 15, 2018, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R4110A-18 – Krista Crossman & Melissa Hafenstein:** Rezone 2.24 acres of PIN 018-0713-0913-000 (43.781 Ac) to create a new A-2 lot at **W8628 County Road B** in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATION**

**CU1968-18 – Krista Crossman & Melissa Hafenstein:** Conditional use to allow a winery and event facility in a proposed A-2 zone at **W8628 County Road B** in the Town of Lake Mills on PIN 018-0713-0913-000 (43.781 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4111A-18 – ADL Properties LLC:** Rezone to create three new 2.2-acre lots on the north side of **Turner Road** from part of PIN 010-0615-24-14-000 (40 Ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4112A-18 – ADL Properties LLC:** Rezone to create two new 2.2-ac building sites and a 4.6-acre farm consolidation lot at **W2531 Turner Rd** in the Town of Hebron from part of PIN 010-0615-2414-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4113A-18 – ADL Properties LLC:** Create a 2.2-ac building site and a 2.6-ac farm consolidation lot at **N3435 Grant Ln** in the Town of Sullivan from part of PIN 026-0616-1931-000 (37.635 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4114A-18 – Richard & Marcia Bienz:** Create a 1.27-ac building site along **Staude Rd** in the Town of Sullivan from part of PIN 026-0616-0744-001 (18.25 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4115A-18 – Serendipity Events LLC:** Create a 3-ac farm consolidation lot at **N9038 Setz Ln** in the Town of Waterloo from part of PIN 030-0813-1141-000 (37.787 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4116A-18 – Karen Mueller:** Rezone one ac of PIN 032-0815-1442-001 (5.56 Ac) for a new building site on **County Road E** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4117A-18 – Diane Origer:** Create a 5.4-ac farm consolidation lot around the home and buildings at **W2905 Pipersville Rd** in the Town of Watertown from part of PINs 032-0815-2522-002 (20 Ac) and 032-0815-2611-000 (38.219 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4095A-18 – Brian & Jennifer Statz:** Rezone a 4-ac lot around the home and buildings at **N4259 County Road D** in the Town of Jefferson from part of PIN 014-0615-1131-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4096A-18 – Brian & Jennifer Statz:** Create a 5.2-acre farm consolidation lot around the home and buildings at **N6638 Kroghville Road** in the Town of Lake Mills from part of PIN 018-0713-0843-000 (27.8 Acres). Create a new 2.1-acre building site This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

#### **FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

**R4097A-18 – Brian Statz:** Create a 5.8-acre N zone from PIN 018-0713-0843-000 (27.8 Acres) adjacent to the proposed A-3 zone on **Kroghville Road**, Town of Lake Mills. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

#### **FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4118A-18 – John & Dee Winkelman:** Rezone to create a 2.6-ac farm consolidation lot at **N7252 Hillside Dr** in the Town of Concord from part of PIN 006-0716-0521-000 (49.21 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

#### **FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

**R4119A-18 – John & Dee Winkelman:** Create a 10.2-ac Natural Resource zone on **Hillside Dr** in the Town of Concord from part of PIN 006-0716-0521-000 (49.21 Ac). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

#### **FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4120A-18 – Daniel & Kristia Loeder:** Rezone to create a 5.1-ac farm consolidation lot at **N3421 Bente Rd** in the Town of Sullivan from part of PIN 026-0616-1941-000 (39.15 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

#### **FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

**R4121A-18 – Daniel & Kristia Loeder:** Rezone to create a 38.4-ac Natural Resource zone near **N3421 Bente Rd** from part of PINs 026-0616-1941-000 (39.15 Ac), 026-0616-1943-000 (20 Ac) and 026-0616-1944-000 (40 Ac). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

#### **CONDITIONAL USE PERMIT APPLICATION**

**CU1969-18 – Strausdale Holsteins LLC:** Conditional use to sanction an intensive agricultural dairy operation at **N7781 Rock Lake Rd and N7823 Springer Rd** in the Town of Waterloo, allowing for 528 animal units on PINs 030-0813-2741-001 (32.4 Ac), 030-0813-2742-001 (12.988 Ac), 030-0813-2743-000 (21 Ac) and 030-0813-2744-000 (23.875 Ac). This is in accordance with Sec. 11.04(f)6 and 11.05(d)2 of the Jefferson County Zoning Ordinance and ATCP51 Wisconsin Administrative Rule.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)



**Lake Ripley Management District Meeting of the  
Board of Directors November 17, 2018  
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (October 20, 2018)
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. Old Business
  - a Discussion and possible action on Lake District Preserve management fall/winter 2018
- VII. New Business
  - a Discussion and possible action on application for Wisconsin DNR Large- scale Lake Planning Grant application
  - b Discussion and possible action on application for the WI Wetland Conservation Trust Grant
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair